



**OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE**

WASHINGTON, DC 20301-1200

SEP 22 2016

HEALTH AFFAIRS

MEMORANDUM FOR DIRECTOR, DEFENSE HEALTH AGENCY  
DIRECTOR, DEFENSE EQUAL OPPORTUNITY MANAGEMENT  
INSTITUTE  
DIRECTOR, DEFENSE HUMAN RESOURCES ACTIVITY  
DIRECTOR, DEPARTMENT OF DEFENSE EDUCATION  
ACTIVITY  
DIRECTOR, ADVANCED DISTRIBUTED LEARNING  
CO-LABORATORIES

**SUBJECT:** Transition of Institutional Review Board Support for the Office of the Under Secretary of Defense (Personnel and Readiness) to the Walter Reed National Military Medical Center

Since 2005, with the exception of research conducted by personnel at the Uniformed Services University of the Health Sciences (USUHS), the Headquarters, U.S. Army Medical Research and Materiel Command the Institutional Review Board (HQ USAMRMC IRB) has served as the IRB of record for non-exempt Office of the Under Secretary of Defense for Personnel and Readiness (OUSD(P&R))-conducted research involving human subjects. Effective October 1, 2016, the Walter Reed National Military Medical Center (WRNMMC) IRB will become the IRB of record for non-exempt OUSD(P&R)-conducted research involving human subjects, with the exception of USUHS-conducted research remains. The HQ USAMRMC IRB will transfer active studies conducted by OUSD(P&R) institutions to the WRNMMC IRB no later than December 1, 2016.

My point of contact for this effort is Dr. Patrice Robinson-Haley. Dr. Robinson-Haley will facilitate the transfer of studies to the WRNMMC IRB. Dr. Robinson-Haley may be reached at (703) 681-8885 or [patrice.d.robinson-haley.civ@mail.mil](mailto:patrice.d.robinson-haley.civ@mail.mil).

A handwritten signature in black ink, appearing to read "DJS", written over a light blue horizontal line.

David J. Smith, M.D.

Deputy Assistant Secretary of Defense  
Health Readiness Policy and Oversight

**cc:**

**Director, National Capital Region Medical Directorate  
Commanding Officer, Walter Reed National Military Medical Center  
Human Protections Administrator, Defense Health Agency  
Human Protections Administrator, Defense Equal Opportunity Management Institute Human  
Protections Administrators, Defense Human Resources Activity  
Human Protections Administrator, Department of Defense Education Activity  
Human Protections Administrator, Advanced Distributed Learning Co-Laboratories  
Research Investigator, Defense Personnel and Security Research Center  
Research Investigator, Defense and Veterans Brain Injury Center**